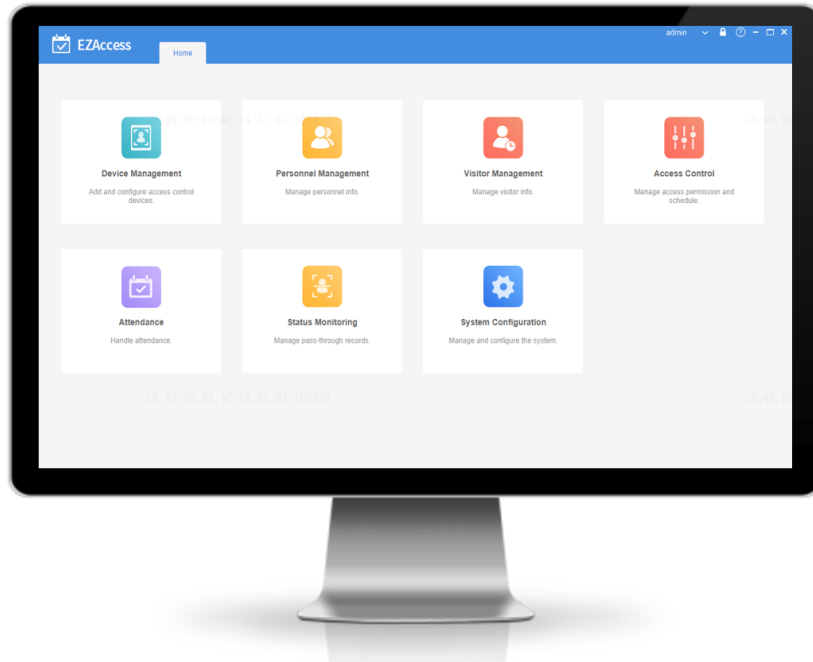


EZAccess Access Control and Attendance Management Software



Overview

EZAccess is a client application program developed specifically for attendance management. Based on access control devices and access controllers, EZAccess can manage multiple access control devices and provide functions including device management, department management, personnel management, visitor management, visit control, and attendance management. EZAccess is easy to deploy and use, can significantly reduce labor cost, and is suitable for small and medium sized access control and attendance management applications such as factories, enterprises, stores and supermarkets.

Features

- Efficient device management: unified management of multiple Uniview access control devices.
- Efficient device configuration: add devices on LAN by IP address, add persons in batches, and configure permissions by clicking a button.
- Rich attendance functionality:
 - Set attendance rules: set automatic calculation time for daily attendance.
 - Manage schedules by time period and shifts.
 - Handle abnormal attendance, including resign-in and resign-out, leaves and business travels.
 - Attendance statistics, including original attendance data, attendance details and summary.

Specifications

Function	Description
Note: Functionality may vary with software version.	
Device management	
Add device	Add device by IP address. Up to 32 devices.
Device list	View detailed device information such as device name, IP address, device model, network status.
Device operations	Supports automatic discovery of devices on LAN and batch adding devices. Supports syncing device time manually. Supports local upgrade (access control devices and access controllers) and online upgrade (access control devices).
Personnel management	
Department management	Supports multi-level department management.
Personnel management	Configure basic personal information such as ID, name, department, gender, mobile phone number, photos, card number, and fingerprint. Import and export personal information in batches.
Visitor management	
Visitor sign-in	Sign in visitors, assign permissions to door, sign out visitors.
Visitor records	Search visitor records.
Access control	
Permission management	Assign access permissions and valid period, configure permissions in batches. Sync configurations to devices.
Schedule template	Configure weekly schedule for access permissions. Provides a default 24*7 schedule template.
Attendance management	
Attendance regulations	Set automatic attendance calculation time.
Staff schedule	Set normal period (including work start and end times, late arrival, leave early, and not signed in/out) and flexible period (calculate duration by first sign-in and last sign-out, and cumulate duration by multiple sign ins & outs). Set shifts by time period. Arrange shifts.
Attendance handling	Shows abnormal attendance records and allows resign-in and resign-out. Handling of leaves and business travels.
Attendance statistics	Shows original attendance data, attendance summary and attendance details. Supports data export.
Pass-thru records	
Real-time records	Open door remotely Displays pass-through records in real time. Relevant information: time, device name, name and ID of the person, mask wearing status, body temperature, and snapshot.

History records	<p>Search people's pass-thru records by time range, department, data source, mask wearing status, and temperature.</p> <p>Relevant information including time, device name, name and ID of the person, mask wearing status, body temperature, and snapshot.</p> <p>Export pass-thru records.</p>
System Configuration	
Snapshot	The storage path of snapshots is customizable.
Alarm parameters configuration	<p>Two temperature units available: °C/°F.</p> <p>Temperature monitoring and alarm threshold.</p> <p>Mask detection.</p> <p>Configure actions (sound, pop-up alarm window) to be triggered by alarms.</p>
Auto time sync	Supports syncing device time automatically.
Holiday management	<p>Set holidays, and set the start and end time.</p> <p>Supports repeat by year.</p>
Database management	<p>Supports manual backup of the database.</p> <p>Set automatic backup.</p> <p>Restore the database using a backup file.</p>
NVR configuration	Configure NVR info to upload pass-thru records.
System maintenance	Supports import/export of database and images.
Installation environment	
EZAccess	<p>Operating system: Microsoft Windows 7/10, 64-bit.</p> <p>Memory: 4GB or more.</p> <p>Hard disk: A minimum of 20GB free space required.</p> <p>Monitor: 1440*900 or higher.</p>

Ordering Information

Model	Remarks
EZAccess Access Control and Attendance Management Software	Free

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*Product specifications and availability are subject to change without notice.

